

## SCHOOLS MINISTRY WORKER – Position Description

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<b>Job Title:</b>	<b>Schools Ministry Worker</b>
<b>Division:</b>	Schools Ministry
<b>Job Type:</b>	Permanent full time (flexible part time options will be considered)
<b>Location:</b>	Based at Eastwood Head Office with regular school visitations
<b>Reports To:</b>	Director of Schools Ministry
<b>Direct Reports:</b>	N/A
<b>Hours of Work:</b>	Typically Monday to Friday
<b>Remuneration:</b>	An attractive remuneration package will be offered, and will be negotiated depending on the qualifications and experience of the successful applicant. As a 'Religious Practitioner' you may be able to take up to 40% of your salary package as a tax-exempt Ministry Expense Account.
<b>Date Prepared:</b>	May 2024

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### Position Summary

The aim of this role is to share the gospel and teach the Bible to school students, both primary and secondary, in NSW & the ACT through school CRU Groups and chapels.

In addition to this, you will be supporting Christian teachers and chaplains in schools.

### About the Organisation

CRU is a Bible-based, interdenominational Christian youth organisation whose mission is to help the students of the independent schools of Australia to know and follow Jesus. We seek to expose students to the gospel, disciple them in their faith and train them for a lifetime of service.

Similarly, we pray that each employee will grow in their relationship with God and will develop new skills and abilities to serve Him. Our staff look to work together as a team to build each other up, not just to be productive workers, but to be people who will grow in their love and knowledge of God.

*'We will tell the next generation the praiseworthy deeds of the Lord, his power, and the wonders he has done.'* Psalm 78:4b

We work towards this purpose using three core ministry strategies:

- Schools Ministry - supporting Christian ministry in schools, particularly voluntary CRU Groups on both the east coast and Perth;
- CRU Holiday Camps - residential camps for school students during school holidays on both the east coast and Perth;
- CRU Educational Camps - fully programmed camps for school year groups during term time

This ministry is underpinned by administrative support, and by the operation of two Camp and Conference Centres at Galston and Lake Macquarie, where students and campers can enjoy a fantastic camp experience while at the same time grow in their faith.

#### KEY DUTIES AND RESPONSIBILITIES but not limited to

- Building relationships with an allocated portfolio of schools through regular visitation and general communication. This is approximately 30 schools with a combination of single sex girl schools and co-ed schools.
- Encourage and support CRU Groups within your schools, offering prayer support and resources to enable Christian growth and development.
- When visiting schools, give Bible talks at CRU Groups and/or in the school assembly or chapel.
- Promote CRU Holiday Camps and other CRU ministries as part of the up-front speaking role.
- Involvement in Inter-school CRU events for students plus teacher & chaplain professional development days.
- Accurate recording of school visitation in CRU's central database.
- Attendance and involvement in a regular Schools Ministry team meeting.
- Attendance and involvement in CRU staff Bible studies (2 mornings each week) and prayer times (2 mornings each week).
- Other related duties that the Director of Schools Ministry may delegate.

#### Essential Position Criteria

- A full agreement with CRU's Expanded Basis of Belief and its practical out workings.
- Mature and consistent Christian faith with active involvement in a Christian church with sound biblical teaching (as evidence of commitment to Christian ministry and service).
- Strong Bible knowledge and a clear understanding of the Bible's application to the day-to-day lives of the students.
- A passion for evangelism, especially of children and youth.
- Interest and experience in working with students from all school years.
- Strong pastoral skills and a keen desire to support, encourage and train Christian students in schools, and regularly pray with them and for them.
- Experience in facilitating small group discussions.
- Experience and understanding of working with single sex girl schools (and or communities) will be highly regarded (although co-ed schools will be part of the school portfolio).
- A willingness to learn and the flexibility to work in a team environment.
- A desire for growing and learning.
- Well-rounded administration skills.
- An ability to work independently and within a team, meeting deadlines and prioritising well.
- Appropriate health and fitness to carry out all duties in a safe and efficient manner.

#### Desirable Position Criteria

- Previous experience in a similar role within a ministry organisation.
- Qualifications in theology, education, and/or ministry training would be highly valued.
- Experience in preparing and presenting Christian talks and studies.
- A current driver's licence.

**Working Conditions:**

This position is based at our Eastwood office, Monday to Friday.

The majority of schools forming the portfolio are located in the Sydney metropolitan area that will require visits of a few hours during a day. However, there are some schools that are up to 3 hours from Sydney and so longer days or overnight trips may occasionally be required.

Hence, there will be some out-of-hours work which is required and can be discussed with the Director of Schools Ministry. A 'Days in Lieu' system operates to compensate for out-of-hours work.

Whilst it is normally expected that you work from the Eastwood Office when not visiting schools, flexibility to work from home may be discussed and offered at the discretion of the Director of Schools Ministry.

**Prohibitions**

Prohibited persons under applicable Child Protection legislation are ineligible for this position. Continuing to meet these requirements will be essential for continued employment. Prior to commencing employment, the successful applicant will be required to sign various documents to allow screening relating to Child Protection Legislation and protocols.

Further details on this process can be accessed at:

<https://www.service.nsw.gov.au/transaction/apply-for-a-working-with-children-check>

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